

March 2022

Spring is almost here, and we're excited about the 2022 Topsail Beach Craft Market, which has become an annual summer tradition in Topsail Beach.

In selecting our vendors, we will give priority to different and unique products (versus multiple products in a single category) . *We will be giving loyalty preference to previous summer market vendors*; with that said, previous participation does not necessarily guarantee acceptance.

*Please note that we will not be considering any applications for jewelry (unless you participated last season). We feel that this category will likely be filled by returning vendors. If you are interested in applying in this category, be aware (in advance) that you will likely be waitlisted if accepted.

The market originated as an "all craft" market and we will continue that tradition this year. We will not be accepting applications for any food products (including, but not limited to, produce, dog treats, baked goods, seasonings, honey, etc).

Please be aware that – even if accepted – you may not initially get all of your requested dates. Our goal is to continue to offer a variety of quality and unique local crafts each week. In order to ensure that our market is full – but not too full – and to avoid duplication, we are asking that you let us know which weeks you would like to attend this summer. Your requested weeks will be confirmed with your market acceptance. When selecting market dates, only select dates you ,the crafter/artist, will be available to man your booth. *Stand-ins are not allowed.

If we can't fit you in on one or more of your requested dates, you will be put on the waitlist for that market day. We are very good about pulling vendors in off of the waitlist, if and when spaces become available.

The applications are now available and attached hereto. Please return your application no later than 4/10/2022. Applications will ONLY be accepted by U.S. mail – although application photos should be emailed . We will be emailing acceptances (including confirmation of your attendance dates) by April 20th. **Please note, only acceptances will be emailed. **

We will continue our website – www.topsailcrafts.weebly.com. The website will be used, in conjunction with the Facebook and Instagram pages , to promote the market, the market vendors, and any special events. Upon acceptance to the market, each 2022 vendor will be included in the website listing, with links to your website/Facebook page/Etsy shop (if applicable).

ALL APPLICATIONS MUST INCLUDE A PAPER COPY OF YOUR NC SALES TAX REGISTRATION – EVEN IF YOU HAVE PROVIDED THIS PREVIOUSLY.

All booth fees must be paid in cash on market day.(no checks).

If you are paying by the week, be prepared to pay your \$25 booth fee in cash upon arrival, *before* setting up.

Thank you for your interest in the 2022 Topsail Beach Craft Market. Please don't hesitate to let us know if you have any questions. We look forward to seeing you this summer!

-Debi and Lisa – topsailcrafts@yahoo.com

TOPSAIL CRAFT MARKET PILLAGE IN THE VILLAGE topsailcrafts@yahoo.com Facebook.com/topsailcrafts
www.topsailcrafts.weebly.com

TOPSAIL BEACH CRAFT MARKET 2022

MARKET RULES

Topsail Beach's summer market is designed to highlight local crafters and provide them with an outlet for their art.

The market will be held at 802 S. Anderson Blvd., Topsail Beach, NC. It will run from 9:00-2:00 on Thursdays, May 26th-September 1st. Set-up will begin at 7:00 a.m. All booths must be ready no later than 8:45am. Booths will be 10X10. Weather-related changes and/or cancellations will be communicated via our Facebook page by 6:30 a.m. on market Thursdays.

****Each vendor must be present on market day to sell their items, stand ins are not allowed. Our shoppers enjoy talking with the crafter/artist who made the item they may be purchasing. Do not request a market date if you are not able to man your booth yourself.**

Vendors are required to remain on-site for the duration of the market and must provide their own tables, weights, canopies, and displays. All displays and signs must be set up inside the 10x10 space. All displays must be attractive and professional in appearance. No electricity is available. Vendors must park in the designated vendor parking area during market hours and must clean their space at the end of each market. When setting up a canopy, please be sure to bring appropriate weights, as it can often be windy.

** The market will be rain or shine. The market manager will make that decision. If you are worried about rain (e.g. products getting wet) on any given market day, please cancel on the day before so we can give your spot to a waitlisted vendor. Rain alone (without lightning, high winds) will not be a cause for cancellation. No refunds.*

*24 hours notice should be given if you are not able to attend on a given week. Any vendor that does not show up on market day, without giving 24 hours notice, will be charged for that missed day. Any changes to your submitted schedule should be coordinated via email with topsailcrafts@yahoo.com. Should any vendor have 2 no shows, they will lose their spot in the market for the remainder of the season.

Each crafter will pay \$25.00 on each market day IN CASH.

If you choose to pay for the season in advance (15 weeks), you can pay a one-time discounted fee of \$300 (a savings of \$75 for the season – the equivalent of 3 free weeks) All pre-payments are due by April 30, 2021. **No refunds will be given for any reason. The market manager has final say on booth assignment.**

Smokers need to be courteous of both customers and vendors. Vendors are prohibited from smoking in exhibit spaces. If you need to smoke, please step a car lengths distance away from your tent. All cigarette butts must be disposed of properly.

Vendors must take their trash with them and thoroughly clean their space at the end of each market day.

TOPSAIL CRAFT MARKET PILLAGE IN THE VILLAGE topsailcrafts@yahoo.com Facebook.com/topsailcrafts
www.topsailcrafts.weebly.com

All vendors will be required to sign a liability release, prior to participating. Crafters must follow all ordinances and regulations of the State of NC, Pender County, and the Town of Topsail Beach.

All products sold at the market must be handcrafted by the artist/crafter who is selling those items and must be of excellent workmanship in quality and design. No resale items are allowed. No kit-produced items are allowed. No mass produced items from an industrial setting are allowed.

Past vendors and new applicants, please submit clear well lit photos of items you intend to sell at the market. Vendors will not be allowed to sell any products that were not listed on the accepted application without prior approval. If you add products during the season, photos of the new products must be submitted via email – and approved - one week prior to selling those items. Photos of products to be sold should be emailed to topsailcrafts@yahoo.com. Please include your business name and “application photos” in the subject line of the email.

For the sake of the market, and for the vendors participating, we will try to maintain a variety of products each week – and we reserve the right to limit the number of participating vendors in each category.

Vendors are responsible for collecting and remitting their own sales tax. State regulations require that each market operator must maintain a registration list with the vendor’s name, permanent address and certificate of registration number (see state regulation and registration information at this link <http://www.dorn.com/taxes/sales/specialty.html>).

Each vendor must also conspicuously display the sales tax certificate in his/her booth, and must provide a PAPER copy of that registration with his/her application. Applications will not be considered unless they include this information.

Any grievances should be emailed to Debi Lancaster, the market manager – who is responsible for the market management and who has the authority and discretion to enforce market policies. Your signature on the application indicates that you understand and agree to these market rules.

Please retain a copy of these rules for your records.

Topsail Beach Craft Market 2022

ARTIST/CRAFTER APPLICATION

May 26 –September 1, 2022
Thursdays 9:00 – 2:00

Please read the 2022 Market Rules and retain a copy for your records. Signature on this application indicates agreement to abide by the market rules. Failure to comply with the rules may result in suspension from the market. Completed applications should be mailed to:

Debi Lancaster, 146 Cordts Lane, Hampstead, NC, 28443.

Business Name: _____

Artist/Crafter Name (if different): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone Number(s): _____

Email address: _____

Your business website address and/or Facebook page and/or etsy shop (if applicable) _____

Past vendors and new applicants, please email at least 3 clear, well lit photos representing all items to be sold to topsailcrafts@yahoo.com. Please include your business name and “application photos” in the subject line of the email.

ITEMS TO BE SOLD AT THE 2022 Topsail Summer Market
(all items must be handcrafted by the crafter present)

VENDOR NAME: _____

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

**Topsail Beach Craft Market 2022
ARTIST/CRAFTER APPLICATION - continued**

Crafter “Blurb” – please take a moment to tell us a little bit about yourself and/or your art/craft – how you got into your work – a little bit about your creative process, etc. This information may be used to generate interest on our Facebook page and/or in market advertising/promotions (use back of page if necessary) :

EMERGENCY CONTACT: _____ Phone _____

NC Sales Tax Information:

Name on Registration _____

Permanent Address _____

Certificate of Registration Number _____

Please be sure to include these items with your application:

- 1) A paper copy of your NC sales tax certificate**
- 2) All applicants: email at least 3 photos of items to be sold to topsailcrafts@yahoo.com**
- 3) Hold Harmless Agreement / Liability Release**
- 4) Requested dates form**

Applications will not be considered, unless they include all of the above.

Mail application to: Debi Lancaster, 146 Cordts Lane, Hampstead, NC, 28443.

By signing below, you agree to abide by the 2022 market rules.

Signature: _____

Date: _____

TOPSAIL BEACH CRAFT MARKET 2022

Please return this form with your application. Mail to:
Debi Lancaster, 146 Cordts Lane, Hampstead, NC, 28443

ARTIST/ CRAFTER NAME : _____

EMAIL ADDRESS (please print clearly and legibly): _____

Please indicate the dates you would like to participate. Please give notice if your dates change – changes must be submitted within 24 hours of the market via email to topsailcrafts@yahoo.com

2022 Market Dates:

____ May 26 ____ July 21

____ June 2 ____ July 28

____ June 9 ____ Aug. 4

____ June 16 ____ Aug. 11

____ June 23 ____ Aug. 18

____ June 30 ____ Aug. 25

____ July 7 ____ Sept. 1

____ July 14

***Please do not include any money with your application.** \$25 per week, payable in cash only, on arrival to the market, before setting up – or – payment for the entire season in advance - \$300 per space (due on acceptance, but no later than 4/30/22). Check should be payable to **Debi Lancaster** and mailed to **146 Cordts Lane, Hampstead, NC, 28443.** ***No refunds.**

Requested dates will be confirmed via email.
Please give at least 24 hours' notice if you are not able to attend.

Liability Release

LICENSE TO HOLD HARMLESS AND INDEMNITY AGREEMENT

LICENSEE _____(your name)

Address _____

Phone _____

I/we will be using 802 S Anderson Blvd. in Topsail Beach owned by Bramco Partners, LLC, for the purpose of a summer craft market for the limited time period of Thursday, May 26, 2022 through Thursday, September 1, 2022. This agreement will also be valid for any special event craft markets held at this location between those dates. I/we agree to leave the premises in neat and orderly condition. I/we agree that no alcohol is permitted.

I/we understand that the premises, including the grounds and streets immediately surrounding the lot, do present the risk of property damage, injury, or even death to me/us and others. I/we represent to Bramco Partners, LLC, that I/we assume the risk of any such property damage, injury, or death. I/we (a) release Bramco Partners, LLC and (b) shall hold them harmless from, (c) defend Bramco Partners, LLC against, and (d) indemnify them for all claims for liability to us and to any person or entity which claims are in any way in connection with my/our use of the Premises.

I/we further release and hold harmless Debi Lancaster, Lisa Keenan, and their designated representatives/agents, any market helper, and the Town of Topsail Beach, for any and all such claims referenced above.

This License, Hold Harmless and Indemnity Agreement is intended to bind my/our assigns, heirs, and personal representatives.

Unless otherwise noted, my signature below means that I consent to having photos of my booth, products, display posted on the market Facebook account. _____ I OBJECT

Personal business insurance is not required but please be aware you, your products, or anyone in your tent are not covered for liability should something happen.

Signature _____

Print name _____

Business name (if applicable) _____

Date _____

